

ROCKBRIDGE COUNTY HIGH SCHOOL
143 Greenhouse Road
Lexington, VA
24450

RCHS (Main Office)	463-5555
Athletic Office	463-4488
Guidance Office	463-6150
Guidance FAX	463-9708
RCHS FAX	463-6152

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



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**Rockbridge County Schools Calendar
2011-2012**

TBA	Workday for new teachers
August 15 - 19	Preparation Days for Staff
August 19	Freshman Orientation
August 22	First Day of School
September 5	No SCHOOL – LABOR DAY
September 20	Interim Distribution
October 21	End of 1st Grading Period
October 24, 25	No School for Students/ Teachers report
October 26	Start of 2nd Grading Period
November 2	Report Card Distribution
November 8	No School (Students)/Parent- Teacher Conf.
November 29	Interim Distribution
November 23, 24, 25	No SCHOOL – THANKSGIVING BREAK
December 21 – January 2	No SCHOOL–WINTER BREAK
January 3	School Re-Opens
January 13	End of 2nd Grading Period
January 16, 17	No School for Students/ Teachers Report
January 18	Start of 3rd Grading Period
January 25	Report Card Distribution
February 14	Interim Distribution
March 22	End of 3rd Grading Period
March 23	No School for Students/ Teachers Report
March 26	Start of 4 th Grading Period
April 2	Report Card Distribution
April 6-13	No SCHOOL – Spring Break
May 1	Interim Distribution
May 28	Memorial Day
June 8	Last day of School
June 11	End-of-Year Teacher Day

CONTINGENCY PLAN FOR DAYS LOST

Days 1- 4	Built-in
Day 5	January 17
Day 6	March 23
Day 7	April 6
Day 8 and Beyond	Added to the end of school year

MISSION STATEMENT

The Rockbridge County Public Schools are committed to improving student learning skills and providing a quality education in a positive, nurturing, and success-oriented environment so that students will be able to make sound decisions in life.

PHILOSOPHY

While a person's learning extends far beyond the school's doors, the school is the crucial foundation for a person's education. A student must leave school with both the skills and desire to assume a role in the shaping of the future of our country. Students must ask as many questions as they answer, formulate their own opinions, and explore their relationships to the world around them. In short, they must be comfortable and confident in thinking for themselves. The primary goal of our school is to provide this type of education for all of our students.

Every student must be allowed to develop with the realization that each person ultimately has a special role in our society. The general structure of the school must operate under a system of decency and respect. We cannot develop as individuals until we treat each other with kindness and humility. We must stress that everyone has a place in this school, and despite differences, we are working toward a similar goal. We want excellence from students but do not condemn weakness. Although we urge students to develop their own academic potential, we never underestimate the importance of teachers. Finally, our school, though founded on definite principles, must always remain open to change and re-evaluation.

GOALS

We will establish an educational atmosphere that focuses on the development of seven essential skills in all students through a curriculum that challenges students. These skills include competence in mathematics, reading, writing, speaking, critical and analytical thinking, creativity of expression, and listening.

We will ensure that students graduate with mastery in these essential areas.

We will instill in all students a desire for learning.

We will provide all students with equal educational opportunities.

Declaration of Non-Discrimination

Rockbridge County Schools offer all programs free from discrimination on the basis of race, color, national origin, religion, age, disability or gender. Grievance procedures for Title IX and section 504 are published in the Rockbridge County Policy Manual located in the public library, in each school and the school board office.

Specific complaints under Title IX need to be sent to the assistant superintendent, and Section 504 complaints regarding discrimination need to be sent to the superintendent's office. Both can be reached at the school board office, 1972 Big Spring Drive, Lexington, VA 24450 or by calling (540) 463-7386.

ATTENDANCE

Philosophy

Students are expected to be at school. Regular class attendance is considered by the school division to be essential to the educational

process and to the satisfactory completion of the requirements of any class and subject offered.

Policy

Virginia Compulsory School Attendance Law, Section 22.1-254. Ages of children required to attend:

Every parent, guardian, or other person in the Commonwealth having control or charge of any child who will have reached their fifth birthday on or before September 30 of any school year and who has not passed the eighteenth birthday shall, during the period of each year the public schools are in session and for the same number of days and hours per day as the public schools, send such child to a public school or to a private, denominational, or parochial school or have such child taught by a tutor or teacher of qualifications prescribed by the Board of Education and approved by the division superintendent or provide for home instruction of such child as described in **22.1-254**.

As prescribed in the regulations of the Board of Education, the requirements of this section may also be satisfied by sending a child to an alternative program of study or work/study offered by a public, private, denominational or parochial school or by a public or private degree granting institution of higher education.

The Rockbridge County School Board adopted the following policy on June 1, 1998 regarding Student Absences/Dismissals:

Students, who are absent due to a Doctor's appointment, Court appearance or a Funeral, must submit documentation to their grade level Administrator.

Any absence from a class is considered an absence regardless of the reason and students are expected to make up work within a reasonable time. (Participation in school-sponsored activities outside of the classroom is not considered an absence.)

To earn credit for any course, a student is obligated to: Not exceed twenty (20) absences per school year for a full-year course or ten (10) absences for a semester course. (School-sponsored activities that require a student to miss class are not counted as absences against the twenty days.)

Attend 80% of a class period to be counted present

Procedures for Parents/Students

Anytime a student is absent for a court appearance, a doctor's appointment or a funeral a student/parent should provide the school with formal documentation. This does not "excuse" an absence but is used for truancy purposes. Parental documentation is not accepted for student absences. As a courtesy to teachers, students planning to be absent 3 or more days should provide advanced notification with a "pre-arranged absence form".

Students should develop a plan for getting assignments and class notes when absent from school. It is a good idea to have the telephone number of at least one other student in each class to contact for assignments. If a student has been absent (or expects to be absent) three consecutive days and is unable to get assignments through classmates, he/she must contact the guidance office before 10 a.m. to request assignments. Assignments may be picked up after school on the day of the request.

Procedures for Checking Out of School

Students who need to check out for scheduled appointments should present a parental note to the front office prior to school on the day of the appointment.

Students checking out of school for reasons other than an official scheduled appointment may not return to school on that same day, or participate in extra-curricular activities, without prior approval of an administrator.

Students who become ill during the day need to go home to recuperate. Students need to report to the clinic and have the school nurse contact their parents. Students are to remain in the clinic until a parent arrives to take them home.

Procedures for Teachers, Administrators, and Guidance Counselors

Circumstance	Required Action	Person Responsible
Any Absence	Reasonable effort to notify by telephone	Telephone dialer
5 Absences	Direct contact to explain consequences of continued nonattendance and to jointly develop a plan to resolve nonattendance.	School Official
Next Absence	In person conference to resolve issues related to nonattendance. Conference may include other community service providers; produce attendance plan	Administrator & Guidance Counselor
Next absence after conference	Referral to Court Appointed Mediator	Court Mediator and School Official
Next absence after mediation	Enforcement of the law through either CHINS complaint or proceedings against parents.	Administrator

***Students who are eligible to drive to school are subject to having their parking permit revoked for excessive absences.**

GUIDANCE

Management of Student Records

The Guidance Department makes available education records to parents or eligible students, to school officials responsible for record maintenance, and to others authorized for legitimate educational interests. The purpose of disclosure may include sending records to another local educational agency (when a student transfers), an employer, or other appropriate person. A signed release form is required for education information to be disclosed unless a student is transferring to another school. Parents or eligible students have the right to review education records at any time. Our school recognizes the rights of parents and eligible students to challenge the content of education records. There is a minimal charge for reproducing copies of education records if a student has graduated. Our school makes public the following directory information unless notified in writing by the end of September that any part of or all such information about the student shall not be disclosed without prior consent: (1) name of

student in attendance or no longer in attendance; (2) address; (3) date and place of birth; (4) telephone listing; (5) dates of attendance; (6) participation in officially recognized activities and sports; (7) height and weight, if member of athletic team; (8) awards and honors received; and (9) other similar information.

School Counseling Program

School counselors employed by Rockbridge County Public Schools will follow the Ethical Standards for School Counselors as developed by the American School Counselor Association.

The Rockbridge County School Board affirms that parents are the student's first teachers and that the public schools should serve to strengthen family and parental support. No student will be required to participate in any counseling program to which the student's parent objects.

For purposes of this policy, the following definitions apply:

Academic Counseling - Counseling which assists students and their parents in acquiring knowledge of the curricula choices available, planning a program of studies, arranging and interpreting academic testing, and seeking post-secondary academic opportunities;

Career Counseling - Counseling which helps students acquire information and plan action about work, jobs, apprenticeships, and post-secondary educational and career opportunities;

Personal/Social Counseling - Counseling which assists a student in developing an understanding of themselves, the rights and needs of others, conflict resolution, and defining individual goals reflecting their interests, abilities, and aptitudes. Such counseling may be provided either: (a) in groups in which generic issues of social development are addressed, or (b) through structured individual or small group multi-session counseling which focuses on the specific concerns of the participant(s).

At least annually, parents shall be notified in writing about the academic and career counseling programs and the personal/social counseling programs which are available to students within the school division. Parents will be advised concerning the purpose, general description of the programs, how parents may review materials to be used in the programs, and procedures by which a parent may limit the student's participation in the program. Information and records of personal/social counseling shall be kept confidential and separate and not disclosed to third parties without prior parental consent or as otherwise provided by law.

It shall be the policy of the Rockbridge County School Board with respect to personal/social counseling that parents will notify the school division in writing if the student is not to participate in the personal/social counseling program.

Counseling techniques that are beyond the scope of the professional certification or training of the counselors, including hypnosis, or other psychotherapeutic techniques, that are normally employed in the medical or clinical settings and focus on mental illness or psychopathology are prohibited.

Student Financial Assistance

Students, who are in need of financial assistance for field trips, school supplies or other school related expenditures, should contact their guidance counselor when making a request.

Homebound Instruction

The school will provide homebound instruction for a student facing a prolonged absence because of an accident or illness. Once a student is on homebound instruction, days absent from school are not counted against the twenty-day limit. Students needing homebound instruction should work through their guidance counselor. Guidelines for homebound instruction include:

Homebound instruction is to be temporary – nine weeks or fewer.

Eligibility will be determined by local school personnel only after certification by a licensed physician or licensed clinical psychologist. Additionally, homebound instruction may be afforded to students on a case-by-case basis as determined by the school administration or the School Board. School personnel will determine the amount and length of homebound services.

School officials will notify the Assistant Superintendent at the time of request for homebound instruction if the possibility exists that the duration of the request could exceed nine weeks. The Assistant Superintendent will contact the certifying physician or psychologist to seek appropriate additional information about the case, including planned treatment and an expected date of return to school.

Parents will be notified by the Assistant Superintendent of their obligation to provide regular medical and/or psychological progress reports if homebound instruction is to continue beyond a temporary time period.

Secondary students on homebound instruction beyond temporary status must expect a change in their course schedule. The maximum number of credits that can be earned by secondary students receiving homebound instruction beyond temporary status is four (4).

School administrators, counselors, and homebound teachers will evaluate a student's academic progress and award appropriate grades and credits.

Student Withdrawal Process

Students withdrawing from RCHS are to initiate this process with their counselor. All books and equipment must be returned to the school upon departure.

Testing Program

Tests and inventories are a part of the educational program. The purposes of these tests vary, but the main reason for the testing is to give students more information about themselves – their achievement level, their aptitudes, and their interests. Each counselor helps students understand the results of each test they take. Each test should help students make or adjust plans for high school and for the future.

Schedule Changes

All schedule change requests must be signed by a parent or guardian. A student changing a class must do so within the first two weeks of school or a new semester.

Graduation Requirements

Please refer to the program of studies for specific requirements to earn an Advanced Studies, Standard or Modified standard diploma.

For a copy of the full text of the Standards of Accreditation, visit www.pen.k12.va.us/VDOE/Accountability/soa.htm.

High School Credit Earned in Middle School

High school courses that are taught at the middle school are the same as courses taught at the high school and carry the appropriate high school credit. For example, Algebra I (not pre-Alg. or Alg. I Part I), a foreign language, keyboarding, and/or World Geography will count toward fulfilling the 22/24 credits needed for graduation. If Algebra I and/or a foreign language are retaken in the 9th grade, the credit will be awarded in the 9th grade. Both grades received in these courses are included on the transcript and in the student's GPA.

Students may choose to have a middle school course removed from the transcript. Any associated SOL credit earned is forfeited. If, however, the course is repeated in high school and passed, the SOL credit is reinstated. Students are required to inform the guidance office of this decision by the end of the first nine weeks of the junior year.

Note: If you delete Algebra and are aspiring to the Advanced Studies diploma, you will need to take math at least through Math Analysis Honors.

SOL Information

In addition to earning a certain number of high school credits to graduate, every student in Virginia must pass a certain number Standards of Learning (SOL) tests to graduate from high school. Each time a student passes an SOL test they earn a "verified unit of credit." The number and kinds of SOL tests that students must pass depend on the type of diploma that a student is getting, as well as on the year that the student will graduate. Please refer to the program of studies for specific courses that have a SOL test

Graduation Distinctions

National Honor Society

National Honor Society (NHS) members in good standing receive an NHS emblem on their diploma, display silver stoles at graduation, and are recognized in the graduation program.

Honor Graduates

Students who achieve a cumulative grade point average of 3.0 or higher wear silver tassels and are recognized in the graduation program.

Advanced Studies Diploma and Governor's Seal

Students who meet the minimum requirements for the Advanced Studies Diploma receive a gold bar on their diploma. Students who earn the Advanced Studies Diploma and graduate with a grade point average of 3.0 or higher and who successfully complete at least one advanced placement (AP) course or one year-long dual enrollment course for credit receive the Governor's Seal on their diploma.

Board of Education Seal

Students who meet the 22-credit graduation requirement with a grade point average of "95" (3.75) or higher receive a Board of Education Seal on their diploma.

Seal of Advanced Mathematics and Technology

This seal is awarded to students who earn either a Standard or Advanced Studies Diploma, satisfy all of the mathematics requirements for the Advanced Studies Diploma with a "B" average or better in those math courses and either (a) pass an examination in a career and technical education field that confers certification from a recognized industry or trade or professional association; (b) acquire a professional license in a career and technical education field from the

Commonwealth of Virginia, or ; (c) pass an examination approved by the Board that confers college-level credit in a technology or computer science are (AP test with a minimum score of "3" in Calculus or Computer Science).

Board of Education Career and Technical Education Seal

This seal is awarded to students who earn either a Standard or an Advanced Studies Diploma, complete a prescribed sequence of courses in a career and technical education concentration or specialization that they choose, and either (a) maintain a "B" or better average in those courses; (b) pass an examination in a career and technical education concentration or specialization that confers certification from a recognized industry, trade, or professional association; or (c) acquire a professional license in a career and technical education field from the Commonwealth of Virginia.

Tech Prep Honor Graduate

Students who are career/technical completers, have a cumulative grade point average of 2.75, have 95% attendance, and complete the application process for approval wear white cords at graduation and are recognized in the graduation program.

Career/Technical Certificates

Students completing career/technical programs receive a certificate for each program completed in addition to their high school diploma.

Advanced Programs of Study/College Credit

Rockbridge County High School offers many courses which are accelerated and more in-depth than those of their grade-level counterparts. These advanced courses prepare students for the challenging environment of a four-year college. A significant amount of work outside of the classroom is expected. Some of these courses allow students to earn college credit in addition to high school credit.

Admission into accelerated courses is based on academic performance, teacher recommendation, and additional specific requirements determined by each department. Students who are enrolled in an advanced placement course are required to take the appropriate advanced placement test in May.

Juniors and seniors may earn college credit in two ways: 1) credit awarded by colleges based upon score(s) earned on an advanced placement exam(s); 2) credit awarded by colleges based upon a dual enrollment class (es) with at least a "C." The granting of AP or dual enrollment credit is solely at the discretion of the college. Dual enrollment offerings each year will depend upon availability of instructors.

See the Program of Studies for more detailed information on advanced programs of study.

Report Cards and Progress Reports

Report cards reflect student progress and must be picked up at the school for the first nine -weeks. Report cards will be issued to students the third nine-weeks and mailed home the second and fourth nine-weeks. Grades are reported numerically. A final grade of "70" or better at the end of the year is required to receive credit for the class. The final grade is determined by the numeric average of the two semester grades. Progress reports are issued to all students at the mid-point of each nine- weeks.

Honor Roll

There is an Honor Roll for each nine-week grading period and for each semester. Students who have 3.0 quality points or higher for the grading period or semester; will be on the Honor Roll, unless they

have an incomplete grade. Students must be taking at least four courses to be on the Honor Roll.

Academic Letters

Students are awarded an academic letter at the annual Awards Assembly if they have been on the honor roll for three out of the four grading periods. If the third honor roll listing is achieved during the final nine weeks, students will pick up their academic letter/award in the Guidance office at the beginning of the next school year. Once students have received an academic letter, they receive a gold bar for each year of recognition of their academic accomplishments.

Grading Scale/GPA/Class Rank

Class rank and grade point average are cumulative and are calculated on the basis of all year grades for courses taken in grades 9-12, including summer school and, in some cases, some courses in middle school. Students are ranked at the end of each year beginning in the ninth grade upon the completion of the year. The seniors having the highest and next highest grade point average at the time of graduation and being in attendance at RCHS for three out of the four last semesters are the valedictorian and salutatorian, respectively. The valedictorian and salutatorian must earn an Advanced Studies Diploma.

Letter Assignment	Numeric Range	Spread
A Range	94 - 100	7
A - Range	90 - 93	4
B+ Range	87 - 89	3
B Range	84 - 86	3
B- Range	80 - 83	4
C+ Range	77 - 79	3
C Range	74 - 76	3
C- Range	70 - 73	4
D+ Range	67 - 69	3
D Range	64 - 66	3
D- Range	60 - 63	4
F Range	0 - 59	60

Scholar/Athlete Award

This award is sponsored by the Wildcat Athletic Booster Club and rewards student/athletes who compete in athletics during the school year and have a minimum cumulative grade point average (since 1st semester of freshman year) of 3.000 as verified by the Guidance Department. In addition to the award certificates, the top male and female athletes of each grade level as determined by the highest grade point averages are also presented with a special gift for their accomplishments. Scholar/Athletes receive their awards at the annual Awards Assembly.

Senior Exam Exemptions

Seniors who have no serious disciplinary referrals may be excused from their second semester exam in a given subject if one of the following occurs:

An average grade of "89" or better earned in a particular course from the beginning of the year through the end of the fourth nine-week grading period, or Five (5) or fewer accumulated absences in a particular course.

If a senior is enrolled in an SOL course, then they must earn a score of 400 or better or if the course is honors they must earn a 500.

Family Life Education

Family Life Education will be offered in grades nine and ten through the health classes. This program is a vital supplemental reinforcement for parents. The Rockbridge County Family Life program is based on a concept of understanding and development. Objectives and lesson plans are available for parental review.

STUDENT CONDUCT

Every Rockbridge County High School student is expected to display appropriate behavior at all times. This means treating teachers, students, and property with respect. Rules concerning student behavior reflect an effort, on the part of the school administration and faculty, to respect the rights of students, as well as to attempt to instill in the student a degree of maturity and a sense of responsibility that will result in successful interpersonal relationships. If you hear someone say something that could imply potential harm to that student or to someone else, you should tell an adult at the school immediately. It is the student's responsibility to become familiar with the regulations governing in-school behavior.

Student Rights and Responsibilities

Each student will be guaranteed all rights and freedoms provided by the Constitution of the United States. Students are responsible to and governed by the laws of the United States Constitution; the Commonwealth of Virginia; local laws; and policies, rules, and regulations of the Rockbridge County School System.

Know, understand and honor all classroom and school rules and School Board policies concerning student conduct and the teacher's right to teach.

Mutual Expectations for Rockbridge County Public Schools

It is EVERYONE'S responsibility to:

- **Respect self, others, and community.**
- **Arrive everyday to school and class on time.**
- **Come to class prepared and bring only those materials necessary for learning.**
- **Be at the right place, at the right time, doing the right thing.**
- **Dress and speak appropriately for school.**
- **Produce quality work.**

Parental Responsibility - Excerpted from the Code of Virginia (1950), as amended. Section 22.1-279.3. Parental responsibility and involvement requirements.

Each parent of a student enrolled in a public school has a duty to assist the school in enforcing the standards of student conduct and attendance in order that education may be conducted in an atmosphere free of disruption and threat to persons or property, and supportive of individual rights.

A school board shall provide opportunities for parental and community involvement in every school in the school division.

Within one calendar month of the opening of school, each school board shall, simultaneously with any other materials customarily distributed at that time, send to the parents of each enrolled student (i) a notice of the requirements of this section, and (ii) a copy of the school board's standards of student conduct. These materials shall include a notice to the parents that by signing the statement of receipt, parents shall not be deemed to waive, but to expressly reserve, their rights protected by the constitutions or laws of the United States or the Commonwealth and that a parent shall have the right to express disagreement with a school's or school division's policies or decisions. Each parent of a student shall sign and return to the school in which the student is enrolled a statement acknowledging the receipt of the school board's standards of student conduct and the notice of the requirements of this section. Each school shall maintain records of such signed statements.

The school principal may request the student's parent to meet with the principal or his designee to review the school board's standards of student conduct and the parent's responsibility to participate with the school in disciplining the student and maintaining order, and to discuss improvement of the child's behavior and educational progress.

In accordance with Section 22.1-277 and the guidelines required by Section 22.1-278, the school principal may notify the parents of any student who violates a school board policy when such violation could result in the student's suspension, whether or not the school administration has imposed such disciplinary action. The notice shall state (i) the date and particulars of the violation; (ii) the obligation of the parent to take actions to assist the school in improving the student's behavior; and (iii) that, if the student is suspended, the parent may be required to accompany the student to meet with school officials.

No suspended student shall be admitted to the regular school program until such student and his parent have met with school officials to discuss improvement of the student's behavior, unless the school principal or his designee determines that readmission, without parent conference, is appropriate for the student.

Upon the failure of a parent to comply with the provisions of this section, the school board may, by petition to the juvenile and domestic relations court, proceed against such parent for willful and unreasonable refusal to participate in efforts to improve the student's behavior, as follows:

1. If the court finds that the parent has willfully and unreasonably failed to meet, pursuant to a request of the principal as set forth in subsection 4 of this section, to review the school board's standards of student conduct and the parent's responsibility to assist the school in disciplining the student and maintaining order, and to discuss improvement of the child's behavior and educational progress, it may order the parent to so meet; or

2. If the court finds that the parent has willfully and unreasonably failed to accompany a suspended student to meet with school officials pursuant to subsection 6, or upon the student's receiving a second suspension or being expelled, it may order the student or his parent to participate in such programs or such treatment as the court deems appropriate to improve the student's behavior, or

the student or his parent to be subject to such conditions and limitations as the court deems appropriate for the supervision, care, and rehabilitation of the student or his parent. In addition, the court may order the parent to pay a civil penalty not to exceed \$500.

The civil penalties established pursuant to this section shall be enforceable in the juvenile and domestic relations court in which the student's school is located and shall be paid into a fund maintained by the appropriate local governing body to support programs or treatments designed to improve the behavior of students as described in subdivision (ii) of subsection 7. Upon the failure to pay the civil penalties imposed by this section, the attorney for the appropriate county, city, or town shall enforce the collection of such civil penalties.

All references in this section to the juvenile and domestic relations court shall be also deemed to mean any successor in interest of such court.

Teacher Responsibilities

Use a variety of methods in working with students to teach and reinforce acceptable student behaviors so that student conduct and motivation for learning will be enhanced.

Be responsible for establishing and teaching a set of relevant classroom rules, preferably stated in positive terms, which clearly outline the teacher's expectations of what constitutes appropriate classroom behavior.

Handle the majority of inappropriate classroom behaviors within the classroom. These inappropriate behaviors are considered minor offenses and are best dealt with immediately in the classroom setting.

Utilize a variety of interventions either to teach appropriate behavioral alternatives or to modify inappropriate behavior when it has occurred in the classroom.

All school personnel are required by law to report suspected child abuse.

Administrator Responsibilities

Be knowledgeable of and support all Rockbridge County School Board policies and regulations.

Provide staff in-service on all aspects of the discipline policy and regulations.

Ensure that the discipline policy and regulations are applied firmly and consistently for all students.

Communicate disciplinary actions with school personnel.

Ensure that required data is current and maintained in a manner that can be accessed.

Evaluate the effectiveness of the discipline policy and regulations.

Appeals

If a parent feels that his or her child has been denied his rights for any reason in this school division, he or she may call this matter to the attention of the school principal. If the parent is not satisfied with the action taken by the principal, an appeal may be made to the superintendent of schools and finally to the school board.

School Resource Officer

The goals of the School Resource Officer (SRO) are to assist in providing a safe learning environment; establish positive relations among law enforcement, students, and staff; and assist students in counseling and referrals. The SRO has three different roles in the school: (1) as a police officer who is responsible to enforce state and local laws; (2) as a law-related counselor who works closely with the Guidance Department staff to refer and participate in student counseling; and (3) as a law-related teacher who will share expertise in the classroom on law-related topics and in answering questions outside the classroom.

Searches

The principal or her designee may search a student's person, purse, book bag, locker or vehicle if the administrator has reason to suspect the presence of articles or materials injurious to the best interest of the school. Lockers and other storage facilities are subject to periodic searches by school officials, and at the discretion of the administration, local law enforcement agencies may assist with searches. Members of the Regional Drug Task Force will visit RCHS at various times during the school year. Drug dogs may accompany the task force.

Conduct Invoking Punitive Action

Disciplinary actions will include appropriate hearing and review. The removal of a student from school will occur only for just cause and in accordance with due process of law.

The rules, regulations, and due process procedures are designed to protect all members of the educational community in the exercise of their rights and duties. Students and parents with concerns are urged to contact an administrator. These rules are in effect during the following times and in the following places:

on school grounds during and immediately before or immediately after school hours or on school grounds at any other time when the school is being used by a school group; off school grounds at a school activity, function, or event; and en route to and from school on a school bus or other school vehicle.

Disposition of Inappropriate Behavior

The administration will strive to deal with student conduct in a fair and consistent manner. A healthy and safe educational environment must be maintained. The administration will consider each case on its individual merits. When punishment is required, the following considerations will influence decisions:

- Severity of offense, frequency of occurrence for same offense, Student's past record at Rockbridge County High School, and Student's attitude.
- Disposition for unacceptable behavior may include the following or combination thereof: Counseling with student and parent or guardian, Mediation, Working lunch, Social probation (suspension of extra-curricular activities), Student Management Room (SMR), Out-of-school suspension (OSS), Drug test, Referral to Rockbridge Area Community Service Board, involvement of off-site rehabilitation programs, Involvement of law enforcement and legal officials, Suspension of driving privileges, Removal of transportation privileges, Expulsion from school by the School Board

LEVEL ONE

LEVEL ONE VIOLATIONS are areas of student misconduct that usually cause a disruption in the teaching/learning process within the classroom setting. These types of misconduct are considered minor violations and are generally handled by the classroom teacher. However, when classroom interventions have been exhausted, the teacher shall refer the student to an administrator for further disciplinary action.

TARDY

Arriving to class on time is imperative. Any time a student is late to class the teacher and student will agree upon a time to make up missed instruction, such as before school after school, lunch, etc. If a student continues to arrive late to class the teacher shall refer the student to an administrator for further action. The administrator will determine an appropriate setting for students to make up the time they have wasted.

AWOL and/or LEAVING SCHOOL PREMISES WITHOUT PERMISSION

Students should always be in their assigned classroom unless they have permission from their teacher, guidance counselor or an administrator. Anytime a student is AWOL from class a teacher may arrange with a student to make the time up or refer to an administrator for another appropriate solution. Consequences could include SMR, ATS, OSS, loss of driving privileges, or exclusion from extra-curricular activities. More severe consequences may result when a student leaves school property or aides another student in leaving school property.

NOTE: Loss of driving privileges to school and/or parking permit may result when transporting another student off campus without permission or if the student is a driver.

DRESS CODE

It is important for students to be dressed appropriately for the school setting. Rockbridge County Schools developed guidelines through the work of a committee including parents, students, teachers and administrators. If a student chooses to not follow these guidelines they will be sent to the main office and asked to change. Students may either change into appropriate clothing they have at school or a school official will provide them with clothing.

IMPROPER DISPLAYS OF AFFECTION This includes kissing, sitting on laps, excessive body contact, or highly suggestive behavior are not appropriate for school. Any student who chooses to engage in such behavior will be deemed unable to participate in unsupervised time. This could include restrictions on a student's time before school, after school, at lunch, or extracurricular activities.

COMMUNICATION/ELECTRONIC DEVICES Electronic devices are most often a distraction in the school setting and occasionally are a safety hazard. However, they may be appropriate for use on the bus or after school to arrange transportation. From the time a student arrives at school until dismissal from school, a student may possess such a device; however, the device must be out of sight, turned off, and used only with authorization from a school official. If a device is seen it will be confiscated and only returned to a parent. Volunteer fire and emergency personnel are not permitted to be contacted or dismissed during the school day to answer emergency calls.

LEVEL TWO

LEVEL TWO VIOLATIONS are moderate acts of student misconduct which disrupt the overall smooth function of the school and interfere with the educational process. A referral to our SRO may be deemed appropriate depending on circumstances.

UNAUTHORIZED USE OF COMPUTER EQUIPMENT/SOFTWARE/ DATA

1st 0-4 grading period suspension of computer privileges, parent contacted

2nd 1-2 days SMR/0-4 grading period suspension of computer privileges, parent contacted

3+ 3-5 days SMR, OSS /0-4 grading period suspension of computer privileges/parent contacted

DISRUPTION OF INSTRUCTION

Any act that seriously interferes with the teacher's right to teach and/a student's right to learn. In addition, refusal to accept corrective measures designated by teacher and other acts of insubordination shall be considered in this category. NOTE: Referral to SRO may be deemed appropriate depending on circumstances.

1st 0-2 days working lunch/parent contacted

2nd 2-5 days working lunch/1-2 days SMR/parent contacted

3+ 2-5 days SMR/OSS/parent contacted

INAPPROPRIATE COMMUNICATIONS

Include, but may not be limited to, the use of written or verbal vulgarity, profanity, and/or obscene gestures directed toward school personnel or other students. Inappropriate communications also include the use of written or verbal derogatory communications regarding age, race, sex, color, religion, national origin, or handicap.

1st 0-5 days working lunch or 0-3 days SMR, OSS /parent contacted

2nd 2-5 days SMR, OSS and parent contacted

3+ 5-10 OSS /possible & recommendation for expulsion/parent contacted

CHEATING/DISHONEST CONDUCT

Students are expected to be honest and truthful with school personnel and other students. Dishonest conduct of any kind shall not be tolerated. Examples of dishonest conduct include, but may not be limited to, cheating, lying, stealing, forgery, and plagiarism.

1st referral to administrator/teacher contacts parent/zero on assignment, if applicable/ 0-3 days SMR

2nd 1-3 days SMR, OSS /zero on assignment, if applicable/parent contacted

3rd 3-5 days SMR, OSS /zero on assignment, if applicable/parent contacted

4+ 5-10 days OSS/zero on assignment, if applicable/parent contacted

HORSEPLAY is defined as rough, boisterous, and/or physically inappropriate behavior.

1st or 2nd 1-5 days SMR/parent contacted

Repeated Incidents 5-10 days OSS /parent contacted

LEVEL THREE

LEVEL THREE VIOLATIONS are major acts of student misconduct which seriously disrupt the educational process or threaten the rights

of other students. A referral to our SRO may be deemed appropriate depending on circumstances.

DISRESPECT TO SCHOOL EMPLOYEES is defined as direct defiance, disobedience, rudeness, failure to give one's name when asked, and other insubordinate acts of this nature.

1st 1-3 days SMR, OSS / parent contact

2nd 3-5 days OSS or /parent contacted

3+ 5-10 days OSS / possible recommendation for expulsion/parent contacted

TAMPERING WITH VIDEO/SURVEILLANCE EQUIPMENT

If tampering results in damage, student is responsible for full replacement cost for camera or cost related to bringing the system back into operation (including labor). Consequences will depend on severity of infraction. Criminal charges may also result.

1st 1-3 days SMR, or OSS /parent contacted/referral to SRO

2nd 3-5 days or OSS /parent contacted/referral to SRO

3+ 5-10 days OSS /parent contacted/referral to SRO

BULLYING/HARASSMENT

Behavior associated with bullying includes: intimidation, taunting, name calling, harassment, shanking (pulling down) shorts, instigating a fight and insults.

1st 1-3 days SMR, OSS /parent contacted

2nd 3-5 days OSS or /parent contacted

3+ 5-10 days OSS / recommendation for expulsion/parent contacted

FIGHTING/assault/battery

Fighting is exchanging mutual physical contact between two or more students by pushing, shoving, or hitting with or without injury. Assault is a threat of bodily injury. Battery is any bodily hurt, however slight, done to another in an angry, rude, or vengeful manner.

1-10 days OSS /referral to SRO/parent contacted

Repeated Incident

5-10 days OSS /referral to SRO/parent contacted/possible recommendation for expulsion

Note: Consequences will depend on severity of infraction. Criminal charges may also result.

POSSESSION OF TOBACCO

1st 1-3 days SMR/parent contacted

2nd 3-5 days SMR /parent contacted/referral to SRO

LEVEL FOUR

LEVEL FOUR VIOLATIONS are areas of student misconduct that can generally be described as serious and illegal acts committed by a student. These acts shall not be tolerated on school grounds or at any school-sponsored activity or function. Law enforcement authorities will be contacted as required by law in these cases.

SEXUAL HARASSMENT/STALKING

Sexual harassment may include, but is not limited to the following: verbal harassment or abuse, pressure for sexual activity, repeated remarks to a person with sexual or demeaning implication, unwelcome touching, suggesting or demanding sexual involvement accompanied by implied or explicit threats. Stalking is defined in **§18.2-60.3 of the Code of Virginia as conduct**, occurring on more than one

occasion and directed at another person, that places that other person in reasonable fear of death, criminal sexual assault, or bodily injury.

IT IS PROHIBITED FOR ANY STUDENT OR SCHOOL EMPLOYEE, MALE OR FEMALE, TO HARASS ANOTHER BY MAKING UNWELCOME SEXUAL ADVANCES OR REQUESTS FOR SEXUAL FAVORS. STUDENTS MAY FIRST REPORT THE ALLEGED ACT TO A TEACHER, GUIDANCE COUNSELOR, ADMINISTRATOR, OR TO THE SCHOOL RESOURCE OFFICER. THE STUDENT SHOULD THEN CONTACT THE TITLE IX COMPLIANCE OFFICER (Dr. Jack Donald 463-7386).

0-10 days out-of-school suspension /parent contacted/ referral to counselor and SRO/possible recommendation for expulsion

SCHOOL DISTURBANCES include, but may not be limited to, bomb threats, false fire alarms, fireworks, smoke bombs, 9-1-1 calls in a non-emergency phone situation. See Code of Virginia §18.2-83.

0-10 days OSS /parent contacted/ referral to SRO for possible criminal charges/possible recommendation for expulsion

ALCOHOL/DRUGS includes the possession, use, consumption, purchase, distribution, manufacture, and/or being under the influence or sale of restricted substances on school grounds, on school buses, or during school activities on or off school property. This includes, but may not be limited to, inhalants, stimulants, depressants, hallucinogens, and any drug not prescribed for the student by a physician. **See Code of Virginia §22.1-277.01:1**

10 days OSS /parent contacted/referral to SRO for possible criminal charges/possible recommendation for expulsion

WEAPONS include firearms (handguns, rifles, or shotguns), explosive, incendiary, or poison gas, knives with blades more than three inches. This includes carrying, using, bringing, or possessing dangerous instruments in the school building, on school bus, on school grounds, or at any school-sponsored activity on or off school property are grounds for disciplinary action. **See Code of Virginia §22.1-277.07 and §18.2-308.1, in the federal Gun-Free Schools Act. See Rockbridge County Schools Policy Manual Section JFCD.**

5-10 days OSS /parent contacted/ referral to SRO for possible criminal charges/possible recommendation for expulsion

DANGEROUS INSTRUMENTS include knives with blades less than three inches, letter openers, screwdrivers, hammers, hatchets, razor blades, and other devices that could be used to inflict harm upon another person. This includes carrying, using, bringing, or possessing dangerous instruments in the school building, on school bus, on school grounds, or at any school-sponsored activity on or off school property are grounds for disciplinary action. **See Code Of Virginia §22.1-277.07. See Rockbridge County Schools Policy Manual Section JFCD.**

0-5 days OSS /parent contacted/ referral to SRO for possible charges/possible recommendation for expulsion

Destruction of School Property includes any potentially permanent defacement, breakage, rendering inoperable, or otherwise destroying of furniture, materials, equipment, or any part of the school facility. This section also includes destruction of another's property on school grounds. **§22.1-280.4 of the Code of Virginia** authorizes school boards to seek reimbursement from a pupil or the pupil's parent for any "actual loss, breakage, or destruction of or failure to return property, owned by or under the control of the school board caused or committed by such pupil in pursuit of his studies."

1st 0-5 days SMR, OSS referral to SRO/repayment for damaged property or repair / parent contact

2+ 5-10 days OSS /referral to SRO/repayment for damaged property or repair/parent contacted

Arson/Vandalism includes for arson **§18.2-79 of the Code of Virginia**, prohibits the burning or destroying of any school. The destruction may be in whole or in part-only a slight burning is necessary to violate this section of the Code. Vandalism is addressed in §18.2-138 of the Code of Virginia and prohibits the willful and malicious damaging of public buildings, including schools.

10 days out-of-school suspension/parent contacted/ referral to SRO for possible criminal charges/ possible recommendation for expulsion

THEFT

1st 1-5 days OSS /referral to SRO for possible criminal charges/restitution/parent contacted

2nd 5-10 days OSS /referral to SRO for possible criminal charges/restitution/parent contacted

TRESPASSING

A student shall not trespass on school property or use school facilities without proper authority or permission or during a period of suspension or expulsion. **See §18.2-128 of the Code of Virginia.** All visitors to a school or its grounds shall report to the main office immediately. Persons who fail to do so may be considered trespassers and subject to legal action, and student visitors who fail to do so may be subject to disciplinary action as well as legal action. Any person whose presence or action interferes with or disrupts the operation of the school, its students, or school activities, shall be prohibited from entering school or remaining on school property or remaining at a school-sponsored activity wherever located.

0-10 days out-of-school /parent contacted/ referral to SRO for possible charges/possible recommendation for expulsion

HAZING

No student shall engage in hazing. Hazing means to recklessly and intentionally endanger the health or safety of a student or students or to inflict bodily harms on a student or students in connection with or for the purpose of initiation, admission into or affiliation with, or as a condition for continued membership in a club, organization, association, or student body, regardless of whether the student or students so endangered or injured participated voluntarily in the activity. **See Code of Virginia §18.2-56. The principal of any school at which hazing which causes bodily injury shall report the hazing to the local Commonwealth Attorney.**

0-10 days OSS /parent contacted/ referral to SRO for possible charges/possible recommendation for expulsion

GANG ACTIVITY

Gang-related activity will not be tolerated. Symbols of gang membership are expressly prohibited (i.e., clothing that symbolizes association, rituals associated with, or activities by an identified group of students. **See Code of Virginia §18.2-46.1-§18.2-46.3. Note: The General Assembly has established criminal penalties for gang activities taking place within 1000 feet of any public or private school.**

0-10 days OSS /parent contacted/ referral to SRO for possible charges/possible recommendation for expulsion

THESE GUIDELINES ARE NOT MEANT TO ADDRESS EVERY DISCIPLINE VIOLATION THAT MAY OCCUR THROUGHOUT A SCHOOL YEAR. ADMINISTRATORS WILL HANDLE ALL UNSPECIFIED VIOLATIONS, AS THEY DEEM APPROPRIATE.

SUBSTANCE ABUSE

The use and abuse of tobacco, alcohol, and drugs by students has become a local, state, and national problem. Recognizing that the local school system is responsible for maintaining an environment in which students are protected from drugs and drug-related activities, the Rockbridge County School Board forbids the use, possession, sale and/or distribution of tobacco, alcohol, and other drugs. This includes anabolic steroids and drug paraphernalia while on school property or while involved in school activities. The following definitions may be helpful:

Alcohol - any liquor, wine, beer or other beverage with alcohol content

Drugs - any drug, including illegal drugs, inhalants, legal prescriptions and over-the-counter drugs, including "look-a-likes," used, possessed or distributed for unauthorized purposes

A NEW POLICY REQUIRED BY 1998 LEGISLATION (HB 1343) ADDING §22.1-277.01:1 TO THE CODE OF VIRGINIA. THE LAW REQUIRES MANDATORY EXPULSION OF STUDENTS WHO BRING CONTROLLED SUBSTANCES, IMITATION CONTROLLED SUBSTANCES OR MARIJUANA ON SCHOOL PROPERTY OR TO A SCHOOL-SPONSORED ACTIVITY. CONTROLLED SUBSTANCES INCLUDE PRESCRIPTION MEDICATIONS THAT ARE NOT PRESCRIBED FOR THAT STUDENT. THIS POLICY WILL BE ENFORCED IN THE SAME MANNER THAT THE POLICY REGARDING WEAPONS IN SCHOOL HAS BEEN ENFORCED. RCHS HAS A ZERO TOLERANCE POLICY CONCERNING DRUGS AND ALCOHOL.

Drug Paraphernalia - equipment or apparatus designed or used for the purpose of measuring, packaging, distributing, or facilitating the use of drugs

Substance Abuse - use of tobacco, alcohol, or other drugs in violation of state or federal law or in violation of School Board policy

Evidence of Prior Use - impaired mental or physical abilities resulting from substance use

OFFENSES OFF SCHOOL GROUNDS

Actions outside of school which have a negative impact on the school building, programs, students, or staff will not be tolerated. The school board and staff of Rockbridge county schools are committed to maintaining the schools as safe and healthful places in which to learn, places which are free from the impact of violence, weapons, gang activity, substance abuse, and other negative influences. Students are subject to corrective measures at school, up to and including expulsion, for offenses which occur in the community or at other locations off school grounds if those offenses are connected in some way with the school. ***Under Virginia law***, a student may be suspended or expelled if found guilty in court of manufacture, sale, gift, distribution, or possession of drugs even if the offense is not connected with school. Furthermore, the law provides that a student may be placed in an alternative educational program if charged with a violation of law related to weapons, alcohol/drugs, or intentional injury even if the offense is not connected with school.

ATHLETICS

Rockbridge County High School offers a comprehensive athletic program, provided funds are available. The program meets the desires and needs of large numbers of students. All programs are designed to build good character and sportsmanship.

Rockbridge County adheres to the guidelines as established by the Virginia High School League. Please read carefully the VHSL rules for eligibility.

28-4-1 Scholarship Rule: The student shall be currently enrolled in not fewer than five subjects, or their equivalent, offered for credit and which may be used for graduation, and have passed five subjects, or their equivalent, offered for credit and which may be used for graduation the immediately preceding semester for schools that certify credit on a semester basis. You may not count a repeat class as part of the five if you have previously received credit for the class.

28-5-1 Age Rule: The student shall not have reached the age of 19 on or before the first day of August of the school year in which he/she wishes to compete.

Insurance

All students participating in interscholastic athletics must secure their own insurance coverage. Athletes purchasing regular school insurance will be covered for all sports (except varsity football). Varsity football players must secure additional coverage if purchasing it through the same company that provides the regular school insurance. For more information, see the RCHS Athletic Handbook.

YEARLY PHYSICAL EXAMINATION

A VHSL Athletic Participation/Parent Consent/Physical Examination form must be completed and on file in the Athletic Department before any kind of Participation, including try-outs, practice or conditioning.

A separate examination is required for each school year May 1 of the current year through June 30 of the succeeding year.

CLUBS AND ORGANIZATIONS

A wide variety of clubs, organizations, and activities is provided for students. All students are encouraged to be selective and to join clubs or organizations in which they have a genuine interest.

CAFETERIA

The cafeteria is the school's dining room. Students are expected to conduct themselves appropriately. Students shall be served on a first come, first served basis. Cutting in line or holding a place in line will not be permitted. Take pride in your cafeteria and show self-respect by leaving the table and surrounding area clean for others. All food and drink must be consumed in the cafeteria. During lunch periods, other classes are in session; therefore, students are only allowed in the lunchroom unless authorized by a teacher or administrator.

Breakfast is served daily from 7:45 a.m. to 8:15 a.m.

SCHOOL HOURS

The school office is open from 8:00 a.m. until 4:30 p.m.

Classes begin at 8:22 a.m. and end at 3:20 p.m.

The Guidance and Counseling Office and College and Career Center are open from 8:00 a.m. to 4:00 p.m.

TRANSPORTATION AND PARKING

Bus transportation is available to all students.

Activity buses operate in the afternoon (Monday through Thursday) for those students participating in after-school activities. Departure time will be 6:00 p.m. At the conclusion of the spring sports season, the activity bus runs will end.

Student parking is available for juniors and seniors with valid operators' licenses. Because there is limited student parking, special permission from the principal must be obtained for others needing to drive. Students who drive to school must register their car and obtain a parking tag at a cost of \$15. A \$5 parking fine may be assessed for not having a permit.

Three lots are available for student parking. (1) The senior lot is nearest the main entrance. Senior parking spaces are numbered and outlined on both sides in yellow. Seniors park in their designated space as indicated by their hang tag number. (2) Early Release parking is located in the lot in between the stadium and gymnasium entrance. (3) The junior lot is across the street from the school by the tennis courts. Students must operate their cars in a safe manner; failure to do so will result in suspension of driving privileges. Unauthorized vehicles will be towed at the owner's expense. Students with discipline infractions may have their driving privileges suspended. Students are not permitted in the parking lots during school hours unless they are leaving the school premises with prior approval.

The speed limit on Greenhouse Road is 25 mph. The parking lot speed limit is 5 mph.

Morning drop-off for students is in the parking lot between the stadium and gymnasium. Parents are reminded to yield the right of way to students who are parking their vehicles in this lot and walking into the building.

Afternoon pick-up for students is in the parking lot across from the Vo-Tech entrance of the high school. Please do not arrange drop-offs or pick-ups in the faculty/senior lot.

STUDENT DRESS CODE

In the context of training for life, we encourage students to think of "going to school" as analogous to their parents going to work. Dressing for one's job is different from dressing for the beach, the pool, the mall, or a picnic. The primary "job" of a student is learning and behaving appropriately in a group environment. In a teaching and learning environment, dress should suit that purpose. The purpose of the student dress code is to describe the expectations for proper dress in the context of an optimal learning environment. Students who dress properly reflect a school culture of pride, achievement, and respect. Issues that must be considered in creating an optimal learning environment include safety, the nature of the activities, distractions, and the developmental level of the students.

Guiding Principles

Clothing should be clean, in good repair, and fit properly.

Clothes, including shoes, should be appropriate for the occasion.

Clothes should never become a distraction or a disruption to teaching and learning.

Clothing and accessories that compromise safety are inappropriate.

Clothing that offends groups of people is inappropriate.

Clothing that is too revealing is inappropriate.

Rights of self-expression must be balanced with the need to provide an optimal learning environment for all students.

The following are considered violations of the dress code:

Head gear not permitted inside the building except that approved because of religious beliefs. Included are hats, sweatbands, scarves, bandanas, or any head covering, etc. Clothing that leaves the shoulders bare, which includes tank tops, spaghetti straps, and muscle shirts. Clothing that contains writing and/or images that communicate inappropriate messages about drugs, alcohol, tobacco, violence, sex, race, gender, or ethnicity. Sunglasses are not permitted unless prescribed by a doctor. Clothing that reveals undergarments. All skirts, dresses and shorts more than four inches above the knee. Clothing that reveals any part of the lower torso.

School Board Approved July 1, 2003.

OTHER IMPORTANT INFORMATION

Dances

Dances will be held during the school year for currently enrolled RCHS students. Middle school students will not be permitted to attend RCHS dances. For special occasions such as Homecoming or Prom, a student may invite a guest. For these dances, students must request approval for the guest in the main office by the deadline. Students who leave the building during a dance may not re-enter and must leave school property. To attend prom, you must either be a junior or senior or be invited by a junior or senior.

Fire/Emergency Evacuations

Fire drills are held periodically to prepare students and faculty for an actual emergency. When an alarm sounds, students will clear the building promptly, quietly, and in an orderly fashion and directed report to an assigned area.

Lockers

Each student will be issued a locker. It is the student's responsibility to keep their locker locked at all times and keep it attractive and clean (free of graffiti). Students will be charged for locker damage. Students are reminded not to give combinations to other students or to trade lockers. Locker problems should be referred to the main office. The principal and/or his designee have the legal authority to inspect all lockers.

Medication

Students taking medication must bring the medication to the nurse in the original container. This includes prescription and over-the-counter medicines. School personnel will administer medications at appropriate times.

Student Insurance

Parents may purchase an accident and/or dental insurance policy for students. The school will supply insurance applications.

Textbooks

Rockbridge County School Board is currently providing textbooks. Students are expected to keep textbooks clean and handle them with care. Fines will be administered to students for lost and/or damaged books.

Use of Elevator

Rockbridge County High School is equipped with an elevator to help students and staff who are physically unable to use stairs. A \$20 deposit will be required for use of an elevator key. The deposit will be refunded when the key is returned.

Visitors

Students may not invite friends to school to visit during the regular school day. Non-students should not be on school property unless they are on official school business. Visitors on official business are to register in the main office upon arrival. Visitor I.D.'s will be issued at that time. Pets are not allowed at school.

SCHOOL CLOSINGS

Rockbridge County Schools will use the following news media to announce emergency school closings. WREL-FM 96.7 Radio will be the first news media to be contacted to announce an emergency school closing.

TELEVISION STATIONS

WDBJ	-	Channel 7	Roanoke
WHSV	-	Channel 3	Harrisonburg
WSET	-	Channel 13	Lynchburg
WSLS	-	Channel 10	Roanoke

RADIO STATIONS

WREL	-	AM 1450	Lexington
WWWZ		FM 96.7	Lexington
K92	-	FM 92	Roanoke
WKDW		AM 900	Staunton
WSGM		FM 93.5	Staunton
WSLC	-	AM 610	Roanoke
WSLQ	-	FM 99.1	Roanoke
WVTF	-	FM 89.1	Roanoke
WYYD	-	FM 107.9	Lynchburg
WZXI	-	FM 105.5	Staunton